

Department of Catholic Schools

DEPARTMENT of CATHOLIC SCHOOLS

CALENDAR OF EVENTS

2011 – 2012

August 2011

DATE	MEETING/EVENT	TIME	PLACE
4 Aug	Newly Hired Principals' Meeting	9:00 a.m. – 3:00 p.m.	Second Floor Conference Room
8 Aug	WCEA Board of Directors Meeting	11:00 a.m. – 12:00 p.m.	DCS Office
8 Aug	Administrators' Welcoming Mass	4:30 p.m. – 5:30 p.m.	St. Mary's Cathedral
8 Aug	Administrators' Welcoming Dinner	5:30 p.m. – 8:00 p.m.	St. Francis Room (SMC)
9 Aug	Opening Administrators' Conference	9:00 a.m. – 3:00 p.m.	St. Francis Room (SMC)
10 Aug	Newly Hired Teachers In-service	8:30 a.m. – 3:00 p.m.	First Floor Conference Room
11 Aug	Newly Hired Teachers In-service	8:30 a.m. – 3:00 p.m.	First Floor Conference Room
12 Aug	Catechist Recertification Day	8:30 a.m. – 4:30 p.m.	St. Mary's Cathedral Conference Cnt.
15 Aug	The Assumption of the Blessed Virgin Mary		Patroness of the St. Mary's Cathedral
15 -16 Aug	ASCD Training for Cluster Coaches	9:00 a.m. – 3:00 p.m.	Immaculate Heart of Mary School, Belmont
17 Aug	ASCD Training for the Alliance Schools	8:30 a.m. – 3:00 p.m.	School of the Epiphany
18 Aug	Archdiocesan Board of Education Orientation	4:00 p.m. – 5:30 p.m.	St. Cecilia Lower Church
18 Aug	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	St. Cecilia Lower Church
22 Aug	CSJ In-service	8:30 a.m. – 3:30 p.m.	St. Monica School
24 Aug	First Day of School		
30 Aug	AMDCS Principals Meeting	12:30 p.m. – 3:00 p.m.	School of the Epiphany

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September 2011

DATE	MEETING/EVENT	TIME	PLACE
1 Sept	New Principals' Meeting	9:00 a.m. – 12:00 p.m.	Second Floor Conference Room
1 Sept	HS Retirement Committee Meeting	3:30 p.m. – 5:30 p.m.	Second Floor Conference Room
5 Sept	Labor Day Holiday	Chancery Closed	
7 Sept	Prof. Development Committee Meeting	9:00 a.m. – 12:30 p.m.	Saint Brendan School
8 Sept	Secondary Prof Dev Committee Meeting	9:00 a.m. – 12:30 p.m.	Saint Ignatius College Prep.
9 Sept	ITBS Pre–Test Meeting	9:00 a.m. – 11:00 a.m.	Saint Stephen School
9 Sept	ITBS Pre–Test Meeting	1:30 p.m. – 3:30 p.m.	Saint Matthew School
9 Sept – Oct 7	Archdiocese-wide HS Dept Meetings	TBD	Throughout the Archdiocese
12 Sept	Orientation for new AMDCS Board Members	4:00 p.m. – 5:30 p.m.	SA-IC School
12 Sept	AMDCS Consultative Full Board Meeting	5:30 p.m. – 8:00 p.m.	SA-IC School
13 Sept	Admission Directors' Meeting	10:00 a.m. – 12:30 p.m.	Notre Dame High School
13 Sept	Cluster Coach Webinar	1:00 p.m. – 3:00 p.m.	Saint Brendan School
13 – 15 Sept	WCEA Board Meeting / CCSS Meeting	1:00 p.m. – 12:00 p.m.	Ontario, CA
15 Sept	Step Up to Writing , K-8 Teachers	8:30 a.m. – 3:00 p.m.	Saint Matthew School
15 Sept	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	Saint Cecilia Lower Church
18 Sept	Catechetical Sunday		
19 – 30 Sept	Iowa Test of Basic Skills		All Elementary Schools
21 Sept	PAC/Principals Meeting	8:30 a.m. – 1:00 p.m.	Our Lady of Mercy Church Hall
21 Sept	Alliance Principals' Meeting	1:30 p.m. – 3:00 p.m.	Our Lady of Mercy Church Hall
21 Sept	Marin Principals' Meeting	1:30 p.m. – 3:00 p.m.	Our Lady of Mercy Church Hall

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22 Sept	WCEA/WASC 2011 – 12 Orientation, Phase 1	9:00 a.m. – 2:00 p.m.	Our Lady of Mercy School
28 – 30 Sept	CCSSCC Meeting (CA Curriculum Leaders)	All Day	Santa Cruz, CA
29 Sept	CCHS Meeting	9:00 a.m. – 12:30 p.m.	Archbishop Riordan High School
29 Sept	ASF HS Presidents & Principals Meeting	12:30 p.m. – 2:30 p.m.	Archbishop Riordan High School

October 2011

DATE	MEETING/EVENT	TIME	PLACE
1 –15 Oct	Private School Affidavit Filing Period		
4 Oct	Elementary Resource Teacher Meeting	10:00 a.m. – 2:00 p.m.	Saint Thomas More School, Carroll Hall
4 Oct	<i>Peace Be W/You</i> , Anti Bullying Pilot Meeting	2:30 p.m. – 3:30 p.m.	First Floor Conference Room
5 Oct	Elementary School Counselors' Meeting	9:30 a.m. – 12:30 p.m.	Our Lady of Mercy Church Hall
5 Oct	Pre-School Directors Meeting	9:30 a.m. – 11:30 a.m.	Saint Thomas the Apostle Pre-School
9 Oct	Youth Mass Bishop Justice Presiding	4:00 p.m. – 8:00 p.m.	Saint Anne of the Sunset Church
10 Oct	Columbus Day Holiday	Chancery Closed	
11 Oct	High School WCEA-WASC Chair Training (FOL)	8:30 a.m. – 3:00 p.m.	Saint Lucy School, Campbell, CA
11 Oct	New Principals' Meeting	9:00 a.m. – 12:00 p.m.	First Floor Conference Room
11 Oct	Sophomore Principals' Meeting	12:00 p.m. – 3:00 p.m.	First Floor Conference Room
11 Oct	AMDCS Board – Individual Committee Meetings	5:30 p.m. – 7:00 p.m.	Sacred Heart Cathedral Prep.
12 Oct	Recertification Workshop – New Roman Missal	4:00 p.m. – 5:30p.m.	Saint Brendan School

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12 Oct	High School WCEA-WASC School Leadership Team Training for schools accredited in the spring of 2013- Part 1 (FOL)	8:30 a.m. – 3:00 p.m.	Diocese of San Jose Chancery Office, 1150 North 1 st Street, Suite 100, San Jose, CA
12 Oct	Minimum Day: Marin	1:30 p.m. – 4:00 p.m.	Saint Isabella School
13 Oct	High School WCEA-WASC School Leadership Team Training for schools accredited in the spring of 2012- Part 3 (FOL)	8:30 a.m. – 3:00 p.m.	Diocese of San Jose Chancery Office, 1150 North 1 st Street, Suite 100, San Jose, CA
13 Oct	Elem. Principals' Professional Development Mtg.	9:00 a.m. – 12:30 p.m.	Our Lady of Mercy Church Hall
13 Oct	Alliance Principals' Meeting	12:30 p.m. – 3:00 p.m.	Our Lady of Mercy Church Hall
13 Oct	Pastors, Principals, Parents, & Board members of Elementary Schools	6:00 p.m. – 8:00 p.m.	Our Lady of Mercy Church Hall
14 Oct	Literacy Workshop for 1 st , 2 nd , and 3 rd Grade, Special Needs Teachers, and Reading Specialists	8:30 a.m. – 3:00 p.m.	Saint Thomas More School
17 Oct	Minimum Day: San Mateo	1:30 p.m. – 4:00 p.m.	Our Lady of Angels Holy Angels School
19 Oct	Talking About Touching Teacher Training	3:30 p.m. – 5:00 p.m.	Mercy High School, SF
19 Oct	Talking About Touching Teacher Training	6:30 p.m. – 8:00 p.m.	Mercy High School, SF
20 Oct	Post-Test Workshop (Rescheduled)	9:00 a.m. – 11:00 a.m.	Saint Stephen School
20 Oct	Post-Test Workshop (Rescheduled)	1:30 p.m. – 3:30 p.m.	Saint Matthew School
20 Oct	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	Archbishop Riordan High School
23 – 26 Oct	Chief Administrators of Catholic Education Conf.	All Day	Charleston, South Carolina
25 Oct	Cluster Coaches Meeting	3:45 p.m. – 4:45 p.m.	First Floor Conference Room

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November 2011

DATE	MEETING/EVENT	TIME	PLACE
1 Nov	Feast of All Saints		
2 Nov	Feast of All Souls		
8 Nov	High School Retirement Committee mtg.	3:30 p.m. – 5:30 p.m.	Second Floor Conference Room
9 Nov	Leadership Cohort Meeting	12:00 p.m. – 3:00 p.m.	First Floor Conference Room
10 Nov	New Principals' Meeting	9:00 a.m. – 12:00 p.m.	Second Floor Conference Room
11 Nov	Veterans' Day Holiday	Chancery Closed	
14 Nov	AMDCS Full Board Meeting	5:30 p.m. – 8:00 p.m.	Saint James School
15 Nov	PAC/Principals' Meeting	9:00 a.m. – 12:30 p.m.	Our Lady of Mercy Church Hall
15 Nov	Alliance Principals' Meeting	12:30 p.m. – 3:00 p.m.	Our Lady of Mercy Church Hall
16 Nov	Elementary Professional Dev. Committee Mtg.	9:00 a.m. – 12:00 p.m.	Saint Brendan School
17 Nov	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	Saint Cecilia Lower Church
18 Nov	Faith Formation Conference	All Day	Santa Clara Convention Center
19 Nov	Faith Formation Conference	All Day	Santa Clara Convention Center
20 – 22 Nov	CAPSO Convention	All Day	Long Beach, CA
24 – 25 Nov	Thanksgiving Holiday	Chancery Closed	
28 Nov	Minimum Day: San Francisco	1:30 p.m. – 4:00 p.m.	SF Cluster I – Saint Thomas More SF Cluster II/V, AMDCS – Epiphany SF Cluster III/IV – Star of the Sea
29 Nov	St. Rita Church Advent Lectures	7:00 pm – 8:30 pm	St. Rita Church Fairfax

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December 2011

DATE	MEETING/EVENT	TIME	PLACE
1 Dec	Elementary Resource Teachers Meeting	10:00 a.m. – 2:00 p.m.	Our Lady of Mercy Church Hall
2 Dec	DCS Staff Retreat	DCS Offices Closed	Life Center, St. Agnes Parish
6 Dec	Day of Reflection – Chancery Staff	Chancery Closed	
6 Dec	Cluster Teacher Coach Meeting	3:45 p.m. – 4:45 p.m.	Chancery Office
6 Dec	St. Rita Church Advent Lectures	7:00 pm – 8:30 pm	Saint Rita Church, Fairfax
6 Dec	AMDCS Board - Individual Committee Meetings	5:30 p.m. – 7:00 p.m.	School of the Epiphany
8 Dec	Feast of the Immaculate Conception		Holy Day of Obligation
8 Dec	WCEA Elementary Team Training	3:30 p.m. – 5:30 p.m.	Saint Cecilia Lower Church
9 Dec	CCSS Conference call	8:00 a.m. – 8:45 a.m.	DCS Offices
9 Dec	AMDCS Principals Planning Day	9:30 a.m. – 2:00 p.m.	Moss Beach, CA
13 Dec	St. Rita Church Advent Lectures	7:00 pm – 8:30 pm	Saint Rita Church, Fairfax
25 Dec	Feast of the Nativity of the Lord		Holy Day of Obligation

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January 2012

DATE	MEETING/EVENT	TIME	PLACE
1 Jan	Feast of the Mother of God		
2 Jan	New Year's Holiday	Chancery Closed	
6 Jan	Cluster Coaches Training	9:00 a.m. – 3:00 p.m.	Immaculate Heart of Mary School
9 Jan	AMDCS Board Meeting	5:30 p.m. – 8:00 p.m.	Saint Anthony-IC School
10 Jan	Basic Religion – Prayer & Spirituality	9:00 a.m. – 12:00 p.m.	First Floor Conference Room
10 Jan	Basic Religion – Sacraments	12:30 a.m. – 3:30 p.m.	First Floor Conference Room
11 Jan	Minimum Day: Marin	1:30 p.m. – 4:00 p.m.	Saint Isabella School
12 Jan	Professional Development Committee	9:00 a.m. – 12:00 p.m.	Saint Brendan School
12 Jan	New Principals' Meeting	9:00 a.m. – 12:00 p.m.	First Floor Conference Room
12 Jan	Sophomore Principals' Meeting	12:00 p.m. – 3:00 p.m.	First Floor Conference Room
13 Jan	School Counselors' Meeting	9:30 a.m. – 12:30 p.m.	Our Lady of Mercy Church Hall
16 Jan	Martin Luther King, Jr. Holiday	Chancery Closed	
17 Jan	Family Life Training	3:30 a.m. – 5:30 p.m.	Our Lady of Mercy
18 Jan	Family Life Training	3:30 p.m. – 5:00 p.m.	Saint Hillary School
18 Jan	DCS Planning Day	9:00 a.m. – 4:00 p.m.	DCS closed
19 Jan	Family Life Training	3:30 p.m. – 5:00 p.m.	Saint Catherine of Siena
19 Jan	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	Saint Cecilia Lower Church
19 Jan	Secondary Prof Dev Committee	9:00 a.m. – 12:30 p.m.	Junipero Serra High School
20 Jan	Principals' Retreat	8:30 a.m. – 3:00 p.m.	Sacred Heart Cathedral Prep.

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23 Jan	Minimum Day: San Francisco	1:30 p.m. – 4:00 p.m.	SF Cluster I – Saint Thomas More SF Cluster II/V – School of Epiphany SF Cluster III/IV – Star of the Sea
26 Jan	WCEA/WASC 2011 – 2012 Orientation Phase 2	9:00 a.m. – 2:00 p.m.	Our Lady of Mercy School
26 Jan	CCHS Meeting	9:00 a.m. – 12:30 p.m.	Junipero Serra High School
26 Jan	Strong Catholic Families	9:00 a.m. – 5:00 p.m.	Saint Mary Cathedral Conference Center
29 Jan–4 Feb	Catholic Schools Week: Catholic Schools – Faith. Academics. Service.		

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February 2012

DATE	MEETING/EVENT	TIME	PLACE
Feb	ACRE testing	All Month	All Schools, K – 8
1 Feb	Lenten Workshop	3:30 p.m. – 5:00 p.m.	Immaculate Heart of Mary School
3 Feb	K – 12 Curriculum Conference	8:30 a.m. – 3:30 p.m.	K – 8 teachers – Serra High School 9 –12 teachers – will meet by department at various high school sites
9 Feb	New Principals' Meeting	9:00 a.m. – 12:00 p.m.	Second Floor Conference Room
8 Feb	Lenten Workshop	3:30 p.m. – 5:00 p.m.	Marin County
15 Feb	High School WCEA-WASC School Leadership Team Training for schools accredited in the spring of 2013- Part 2 (FOL)	8:30 a.m. – 3:00 p.m.	San Jose Diocesan Office
15 Feb	AMDCS Board – Individual Committee Meetings	5:30 p.m. – 7:00 p.m.	School of the Epiphany
15 Feb	Lenten Workshop	3:30 p.m. – 5:00 p.m.	Star of the Sea School
16 Feb	New Leadership Cohort Meeting	12:00 p.m. – 3:00 p.m.	First Floor Conference Room
16 Feb	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	St. Cecilia Lower Church
20 Feb	Presidents' Day Holiday	Chancery Closed	
21 Feb	PAC/Principal's Meeting	9:00 a.m. – 12:00 p.m.	Our Lady of Mercy Church Hall
21 Feb	Alliance Principals' Meeting	12:30 p.m. – 3:00 p.m.	Our Lady of Mercy Church Hall
23 Feb	Pre-School Directors' Meeting	9:30 a.m. – 11:30 a.m.	St. Matthias Pre-School, San Mateo
27 Feb	Minimum Day: San Mateo	1:30 p.m. – 4:00 p.m.	SM I: Holy Angels SM II: Our Lady of Angels School
28 Feb	Cluster Teacher Coach Meeting	3:45 p.m. – 4:45 p.m.	First Floor Conference Room

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March 2012

DATE	MEETING/EVENT	TIME	PLACE
3 Mar	Decathlon	8:45 a.m. – 2:00 p.m.	TBD
7 Mar	Elementary Resource Teacher Meeting	10:00 a.m. – 2:00 p.m.	Our Lady of Mercy Parish Hall
8 Mar	New Principals' Meeting	9:00 a.m. – 12:00 p.m.	Second Floor Conference Rm.
12 Mar	WCEA Board of Directors Conference Call	11:00 a.m.-12:00 p.m.	
12 Mar	AMDCS Board Meeting	5:30 p.m. – 8:00 p.m.	St. Finn Barr School
14 Mar	School Counselors' Meeting	9:30 a.m. – 12:30 p.m.	Our Lady of Mercy Church Hall
14 Mar	Minimum Day: Marin	1:30 p.m. – 4:00 p.m.	St. Isabella School
15 Mar	Elementary Principals Professional Development	9:00 a.m. – 12:30 p.m.	Our Lady of Mercy Church Hall
15 Mar	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	St. Cecilia Lower Church
15 Mar	Choral Festival	10:00 a.m. – 2:30 p.m.	Archbishop Riordan High School
19 Mar	Minimum Day: San Mateo	1:30 p.m. – 4:00 p.m.	SM I: Holy Angels SM II: Our Lady of Angels School
22 Mar	LA Congress – Youth Day		Anaheim Convention Center
23 – 25 Mar	LA Congress		Anaheim Convention Center
24 Mar	Elementary Job Fair	10:00 am – 1:00 pm	TBD
26 Mar	Minimum Day: San Francisco	1:30 p.m. – 4:00 p.m.	SF I :Saint Thomas More AMDCS/SF II/V :Epiphany SF III/IV :Star of the Sea

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April 2012

DATE	MEETING/EVENT	TIME	PLACE
6 Apr	Good Friday	Chancery Closed	
8 Apr	Feast of the Resurrection of the Lord		
9 Apr	Easter Monday	Chancery Closed	
10 – 12 Apr	NCEA Conference		Boston, MA
14 Apr	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	St. Cecilia Lower Church
17 Apr	PAC/Principals' Meeting	9:00 a.m. – 12:30 p.m.	Our Lady of Mercy Church Hall
17 Apr	Alliance Principals' Meeting	12:30 p.m. – 3:00 p.m.	Our Lady of Mercy Church Hall
17 Apr	AMDCS Board - Individual Committee Meetings	5:30 p.m. – 7:00 p.m.	St. James School
19 Apr	New Principals' Meeting	9:00 a.m. – 12:00 p.m.	First Floor Conference Rm.
19 Apr	Secondary Professional Development	9:00 a.m. – 12:00 p.m.	TBD
19 Apr	Sophomore Principals' Meeting	12:00 p.m. – 3:00 p.m.	First Floor Conference Room
19 Apr	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	St. Cecilia Lower Church
24 Apr	Admission Directors Meeting	9:00 a.m. – 12:30 p.m.	Junipero Serra High School
25 Apr	Elementary Resource Teachers Meeting	10:00 a.m. – 2:00 p.m.	Our Lady of Mercy Parish Hall
26 Apr	CCHS Meeting	9:00 a.m. – 12:30 p.m.	Sacred Heart Prep., Atherton
26 Apr	New Principals Meeting	9:00 a.m. -12:00 p.m.	1st Floor conference Room
26 Apr	Sophomore Principals Meeting	12:00 p.m. – 3:00 p.m.	1 st Floor Conference Room
27 Apr	New Leadership Cohort Meeting	12:00 p.m. – 3:00 p.m.	First Floor Conference Room

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May 2012

DATE	MEETING/EVENT	TIME	PLACE
9 May	Professional Development Committee	9:00 a.m. – 12:00 p.m.	St. Brendan's
10 May	New Principals' Meeting	9:00 a.m. – 12:00 p.m.	Second Floor Conference Rm.
11 May	School Counselors' Meeting	9:30 a.m. – 12:30 p.m.	Our Lady of Mercy Church Hall
15 May	WCEA/WASC 2012 – 2013 Orientation Phase 3	9:00 a.m. – 2:00 p.m.	Our Lady of Mercy School
14 May	AMDCS Board Meeting	5:30 p.m. – 8:00 p.m.	St. Charles Borromeo School
17 May	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	St. Cecilia Lower Church
28 May	Memorial Day Holiday	Chancery Closed	

June 2012

DATE	MEETING/EVENT	TIME	PLACE
7 Jun	Archdiocesan Board of Education Meeting	5:30 p.m. – 7:30 p.m.	
12 Jun	Basic Religion – Morality	9:00 a.m. – 12:00 p.m.	Chancery 1 st floor conference room
12 Jun	Basic Religion – Church & Mary	12:30 p.m. – 3:30 p.m.	Chancery 1 st floor conference room
11 Jun	WCEA Board of Directors Conference Call	11:00 a.m.-12:00 p.m.	
11 Jun	AMDCS Board Meeting	5:30 p.m. – 8:00 p.m.	Department of Catholic Schools

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August 2012

DATE	MEETING/EVENT	TIME	PLACE
2 Aug	New Principals' Orientation Meeting	9:00 a.m. – 3:00 p.m.	TBD
6 Aug	Administrators' Welcoming Mass	4:30 p.m. – 5:30 p.m.	TBD
6 Aug	Administrators' Welcoming Dinner	5:30 p.m. – 8:00 p.m.	TBD
7 Aug	Administrators' Opening Conference	9:00 a.m. – 3:00 p.m.	TBD
13 Aug	WCEA Board of Directors Conference Call	11:00 a.m.-12:00 p.m.	
13-14 Aug	Newly Hired Teachers In-Service	8:30 a.m. – 3:00 p.m.	TBD
16 Aug	Archdiocesan Board of Ed. Orientation Meeting	4:00 p.m. – 5:30 p.m.	TBD
16 Aug	Archdiocesan Board of Education Meeting	6:00 p.m. – 8:00 p.m.	TBD
17 Aug	Religion Recertification Day	8:30 a.m. – 3:30 p.m.	TBD
22 Aug	First Day of School		